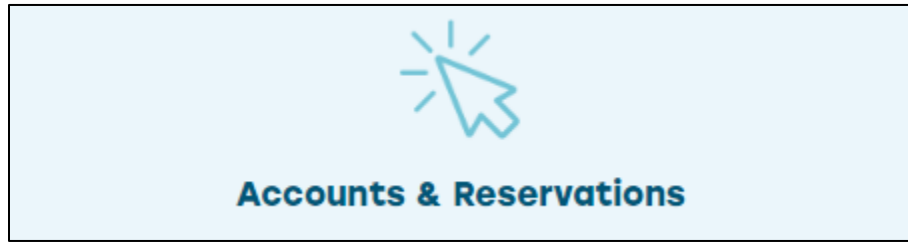
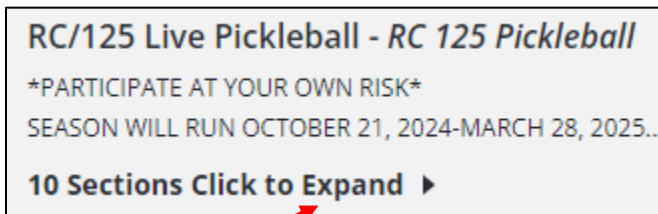


How to Sign Up for Pickleball Slots at the Rec Center


1. Go to the following website: www.rochestermn.gov/reccenter
2. Click on **ACCOUNTS & RESERVATIONS**



3. Sign into your Rec Center account if you are not already signed in.
4. Click on **REC CENTER ACTIVITIES.**
5. Click on **RC/125 LIVE Pickleball – RC 125 Pickleball**



6. Click to expand this section and view the available times.
7. The available days of the week and times will be displayed.

Description	Ages	Dates	Times	Days	Location	Cost
 Pickleball Mon-Wed 7pm		10/21/2024 -04/02/2025*	7:00 pm - 8:30 pm	M, Tu, W	Rec Center	\$6.00
 Pickleball Thur 7:15pm		10/21/2024 -04/03/2025	7:15 pm - 8:45 pm	Th	Rec Center	\$6.00
 Pickleball Fr/Sat 7pm NOVICE/BEGINNER		10/21/2024 -04/03/2025	7:00 pm - 8:30 pm	F, Sa	Rec Center	\$6.00
 Pickleball Sun 4pm NOVICE/BEGINNER		10/21/2024 -04/05/2025	4:00 pm - 5:30 pm	Su	Rec Center	\$6.00
 Pickleball Sun 8am- NOVICE/BEGINNER		10/21/2024 -04/05/2025	8:00 am - 9:30 am	Su	Rec Center	\$6.00
 Pickleball Sat 8am- INTERMEDIATE/ADVANCED		10/21/2024 -04/05/2025*	8:00 am - 9:30 am	Sa	Rec Center	\$6.00
 Pickleball Mon-Sun 9:30am		10/21/2024 -04/05/2025*	9:30 am - 11:00 am	Su, M, Tu, W, Th, F, Sa	Rec Center	\$6.00
 Pickleball Mon-Sun 11am		10/21/2024 -04/05/2025*	11:00 am - 12:30 pm	Su, M, Tu, W, Th, F, Sa	Rec Center	\$6.00
 Pickleball Sun 5:30pm INTERMEDIATE/ADVANCED		10/21/2024 -04/05/2025	5:30 pm - 7:00 pm	Su	Rec Center	\$6.00
 Pickleball Fr/Sat 5:30pm INTERMEDIATE/ADVANCED		10/21/2024 -04/03/2025	5:30 pm - 7:00 pm	F, Sa	Rec Center	\$6.00

8. Click on the calendar icon to the left of the day/time you wish to play. For example, if you want to play on Tuesday at 7 pm, click that icon to the left. The calendar will appear.

9. The days with available times will show in blue. Select a date to sign up for by clicking on the blue box for that day. **YOU'RE ONLY ABLE TO SIGN UP ONE WEEK IN ADVANCE.**

A calendar for October 2024 with navigation buttons for 'Previous Year', 'Previous Month', 'Today', 'Next Month', and 'Next Year'. The days of the week are listed at the top. The calendar grid shows dates from 29 to 2. A red arrow points from the instruction above to a blue box on Monday, October 14th. Below this, a red circle highlights a dark blue box on Monday, October 21st, which contains the text: 'Pickleball Mon-Wed 7pm', '7:00 pm- 8:30 pm', and '11 of 15 Available'. Other days have grey boxes with 'Unavailable' text.

10. Once you click the blue box, your selection will be displayed at the bottom of the screen. Then, click **ADD TO CART** to add the selection to your cart.

A summary box titled '1 Selected Items'. It displays the selected item: 'Pickleball Mon-Wed 7pm (RC 125 Pickleball-Mon-Wed Evening 7 pm): 10/21/2024 @ 7:00 pm'. At the bottom, there are two buttons: 'Clear Selection' and 'Add To Cart'. The 'Add To Cart' button is highlighted with a red oval.

11. If you have not already done so, you will be prompted to sign into your account to complete the check-out process.
 - a. If you are already signed in, you will proceed to the checkout.

12. Sign into your Rec Center account to proceed (**if not already signed in**).

13. Your selected date and time will be displayed on the final checkout page.

Shopping Cart			
	Description	Name	Total Fees
Remove	Pickleball Mon-Wed 7pm (RC 125 Pickleball-MON-WED EVENING 7 PM) On 10/21/24 (Enrolled)	Alex	\$ 2.00
Grand Total Fees Due			\$ 2.00
Total Old Balances Not in Shopping Cart			\$ 0.00

[Proceed To Checkout](#)
[Continue Shopping](#)
[Pay Old Balances](#)
[Empty Cart](#)

14. If you are a verified 125 LIVE member, you will be provided the discounted rate:

- a. **Until 12/31/24** - \$2 per session for 125 LIVE members.
- b. **Beginning 1/1/25** - \$3 per session for 125 LIVE members.
- c. If you have purchased the Rec Center monthly Pickleball Pass, you will receive unlimited slot registrations for the duration of your pass at no charge.

15. If you wish to add more times, click **CONTINUE SHOPPING** and repeat the process by selecting additional dates and times from the calendar.
16. When finished adding times, click **PROCEED TO CHECKOUT** to complete your registration.
 - a. You will receive an email confirmation of registration.
17. If you have not yet been verified as a 125 LIVE member, please email Alex Forrest at alex@125livemn.org for verification and to become eligible for the discounted rates.
18. If you need assistance accessing your Rec Center account or navigating the registration website, please contact Shannon Severson at the Rochester Rec Center at sseverson@rochestermn.gov or call 507-328-2500.

All 125 LIVE member and guest policies apply to the use of your 125 LIVE membership toward discounted rates for off-site activities.

Please observe our code of conduct and mutual respect policies to ensure the best experience possible for all. Violations will not be tolerated.

While using the Rochester Rec Center facilities, all city of Rochester Parks and Recreation policies and guidelines will be required.